

**SECTION 4. BOARDS, COMMISSIONS, COUNCILS AND COMMITTEES**

**4.6 COMMITTEE ON AGING**

**A. PURPOSE.** The Seminole County Committee on Aging is established to provide input and recommendations to the Board of County Commissioners regarding issues, policies, and services which will promote and enhance the quality of life for senior residents of Seminole County.

**B. DUTIES/RESPONSIBILITIES.** The Committee on Aging shall have the following duties and responsibilities:

- (1) Identify issues that are of special concern to the senior residents of Seminole County;
- (2) Prepare reports, recommendations, and presentations to the Board of County Commissioners to include, but not be limited to, service inventory and gaps, funding, and essential policies consistent with the Seminole County Strategic Plan;
- (3) Establish working relationships with all senior related programs, agencies, and centers that provide services to County residents;
- (4) Establish By-Laws to govern their work;
- (5) Elect a Chairperson and Vice-Chairperson annually; and
- (6) Establish Standing and Ad-Hoc Committees, as necessary, to fulfill their purpose and enhance service to the community.

**C. MEMBERSHIP STRUCTURE.**

(1) Requirements. The Committee on Aging shall have a fourteen (14) member board consisting of representatives of the groups listed below. Committee members shall be appointed by the Board of County Commissioners for a term of three (3) years commencing January 1 of each calendar year. No member may serve more than two (2) consecutive terms. If a member is appointed to complete a term due to a vacancy, that member shall be eligible to serve one (1) additional three (3) year term. Committee membership shall include:

Local Law Enforcement	One (1) member
Local Senior Initiatives (examples)	One (1) member
• Seminole Volunteers	
• Visiting Nurses	
• Meals on Wheels	
Housing Industry	One (1) member
Faith Based Organizations	One (1) member
Local Senior Residents	One (1) member
Elder Affairs Attorney	One (1) member
Local Area Agency on Aging	One (1) member
Local Senior Residents	One (1) member

Health Care Interest (examples)	One (1) member
• Local Hospitals	
• East Central Florida Health Planning Council	
• Health Department	
Mental Health	One (1) member
Veteran’s Interest	One (1) member
Hospice/End of Life	One (1) member
Homeless Service Provider	One (1) member
Community Representative	One (1) member

(2) A quorum shall consist of eight (8) members.

(3) The Community Services Department, Community Assistance Division shall provide administrative support and serve as the BCC liaison to the Committee. The Department shall accept nominations from representative agencies, community groups, and by the Committee on Aging itself. At such time as appointments are required to be made, the Chairman of the Board of County Commissioners will make membership appointments for the Committee on Aging during the Chairman’s Report at the Board of County Commissioners’ meeting.

**D. LEGAL ISSUES**

(1) Financial Disclosure is not required

(2) Loyalty Oath is not required.

(3) Sunshine and Public Records laws apply to the meetings and records of the Committee.

(4) Membership on the Committee does not constitute an office for purposes of the constitutional prohibition on dual office holding.

- E. AUTHORITY.**
- Resolution 2008-R-110 adopted May 6, 2008
  - Resolution 2012-R-107 adopted June 12, 2012
  - Resolution 2016-R-201 adopted December 13, 2016
  - Resolution 2022-R-27 adopted February 22, 2022
  - Resolution 2022-R-77 adopted June 28, 2022