

For current vacancies at the Seminole County Fire Department, please check the Seminole County Government Web-site Job Postings at <http://www.seminolecountyfl.gov/hr/jappl/ntstjappl/jlisting.asp> or the Seminole County Government Career Opportunity Line at 407-665-7816.

The following guidelines are the typical steps taken during a firefighter hiring process. However, please follow all instructions provided by the Seminole County Human Resources Department and Seminole County Fire Department given at the time of the hiring process.

A posting for the position will be posted by the Human Resources Department (H.R), which allows for a hiring date to be established.

- a) Job Posting Opens
- b) Job Posting Closes (typically after 30 days)
- c) Physical Agility & Skills Assessment scheduled within 30 days
- d) Interviews scheduled within 30 days
- e) Physicals
- f) Start 4 Week Training

1. **Physical Agility & Skills Assessment.** Seminole County Fire Department (SCFD) Professional Standards will notify applicants of the dates and times of the Physical Agility & Skills Assessment. All testing will be administered at the Seminole County Fire-EMS Training Center.
2. **Driver License Checks.** When posting closes and referred applications are received from Human Resources, the background check is initiated.
3. **Schedule of Interviews.** SCFD Professional Standards will schedule interviews for those who pass the Physical Agility & Skills Assessment and whose applications have been referred from Seminole County Human Resources.
4. **Results of Interviews.** After interviews are completed, those who are selected will be notified by phone. A recorded message will be placed on a designated phone line for applicants to call in for the list of names of those who were selected. This information will also be placed on the Fire Department web site under Announcements. (This eliminates the need to call each individual. If their name is not on the list, they know they were not selected.)

Selected Applicants. Selected applicants will be called and notified that they have been hired, pending successful pre-employment physical (which includes a stress test and drug screen), and criminal background check