

**Seminole County
Parks & Preservation Advisory Committee
Meeting Minutes
November 15, 2023**

Members Present: Isaac Abdelmessih, Mark Brandenburg, Nancy Dunn, Angela Fleming, Reid Hillard, Joshua Memminger, Kayla Mitchell, Harrel Morgan, Chris Stevens, Jeannine Ellenson, Ashlee Woodard, Doug Crenshaw

Members Absent: Davion Hampton, Tom Boyko

Guest:

Staff Present:

William Pandos, Division Manager, Greenways & Natural Lands
Michael Wirsing, Division Manager, Parks and Recreation
Sherry Williams, Special Projects Program Manager
Farenda Brown, Administration Assistant

Location:

Boombah Soldiers Creek
2400 State Road 419
Longwood, FL 32750

On Wednesday, November 15, 2023, Chairman Mark Brandenburg called the meeting to order at 6:32 p.m. There was a quorum in attendance.

Pledge of Allegiance, Welcome and Introductions

Mark Brandenburg led the Pledge of Allegiance and introduced and welcomed our new member Jeannine Ellenson.

Approval of Minutes:

Mr. Brandenburg asked if there were any questions or corrections regarding the minutes for the 8/16/2023 meeting minutes. A motion was made and seconded to approve with no corrections. The motion passed unanimously.

**Seminole County
Parks & Preservation Advisory Committee
Meeting Minutes
November 15, 2023**

New Business:

Sherry Williams

Park System Master Plan

- Working with GAI

Important dates to remember

- 12/15/23 Staff to review and send in final comments
- 12/29/23 Present final draft
- 1/03/24 Review
- 1/17/24 Public presentation overview
- 1/23/24 Presentation to BCC

Rolling Hills

- Public reached out on location of new playground. Location will be where old clubhouse used to be.
- Phase 1 plan approved by BCC, playground breaking ground in 2024.
- Public Works managing the road project. This will be a combined construction effort. Trying to get road and trail done by same contractor.
- One roundabout has been removed from the design.
- Remediation – well outside of park tested positive – an ordinance preventing residents from using the well water as potable will be presented to the BCC in 2024 as part of the agreement with DEP.

Deer Run

- Roof tarped, inspection scheduled next month
- Steering Committee meeting 11/29/23
- Long term goal - make a community park

Yarbrough

- Florida Forever application
- 12/07/23 ARC meeting
- 12/12/23 Update will be given to BCC for review and consider results

Seminole Forever Update

**Seminole County
Parks & Preservation Advisory Committee
Meeting Minutes
November 15, 2023**

- Ordinance approved in August
- 11/14/23 was the motion to approve 7 nominations for the Acquisition and Restoration Council
- Establish/adopt acquisition criteria
- Create property evaluation report
- Announce launch of program acquisition process
- Review applications for acquisition
- Develop 5 year acquisition plan

Fast Track

- Staff has initiated PO's
- Penny Sales Tax signs deployed
- Projects include adding safety features and amenities to trails and trailheads – developing trail loops at Sylvan Lake Park and Sanlando Park, new signage for trails

Greenways and Natural Lands Update

- Midway Park will have a soft reopening
- Lake Dot Park reopening on Nov. 16 @ 10 AM
- CDBG funding – Community Services is funding the replacement of two basketball courts for Jamestown and Kewanee Park
- Public Works 2045 Transportation Mobility Plan – add all 2021 trails master plan projects
- Lake Mills Park – new loop almost complete

Meeting was adjourned at 8:15 PM.

PARKS AND PRESERVATION ADVISORY COMMITTEE MEETING

November 15, 2023

Today's Agenda

- **Call to Order – Mark Brandenburg**
- **Pledge of Allegiance**
- **Welcome/Introductions – Mark Brandenburg**
- **Approval of August 16, 2023 Meeting Minutes**
-
- **New Business:**
 - All Staff
 - Park System Master Plan
 - Rolling Hills Community Park
 - Deer Run Master Plan
 - Florida Forever Application-Yarborough Property
 - Seminole Forever Update
 - Trails 'Fast Track' Projects
-
- **Old Business:**
- **Public Comment**
- **Adjourn**

Park System Master Plan

STATUS:

- **GAI working on draft – due December 6**
- **Staff to review and send in final comments by December 15**
- **Final draft plan due December 29**

NEXT STEPS:

- **PPAC Presentation January 17**
- **BCC Work Session January 23**

Rolling Hills Community Park

STATUS:

- **Park design revisions** – Reviewed updated playground design. Expect 100% drawings in December.
- **Remediation / FDEP Site Closure** – CAO working on the language needed to adopt via resolution for FDEP concurrence to close out the groundwater remediation. Targeting December BCC meeting.

Rolling Hills Community Park

NEXT STEPS:

- Public meeting to present the Park and Roadway improvements together with Engineering. TBD (December?)
- Complete construction Documents for the new playground location (January)
- Go out for bid for playground, TBD.
- Begin construction of playground, early-mid 2024.
- Go out to bid for Phase 1 park improvements and roadway improvements, TBD.
- Begin construction on Phase 1 park and roadway, TBD.

LEGEND

- 1 Northwest Entrance
- 2 The Grove
- 3 Arboretum Walk
- 4 Play Scape
- 5 The Stage
- 6 The Grassland
- 7 The Gyre
- 8 Community Garden
- 9 Northeast Trailhead
- 10 The North Mall
- 11 Playground
- 12 Dog Park
- 13 The Highlands
- 14 The South Mall
- 15 Fountain Plaza
- 16 Lake Jeanette Terraces
- 17 Lake Jeanette
- 18 Duck Pond and Crane Cove
- 19 Southwest Trailhead
- 20 The Valley



LEGEND

- 1 Northwest Entrance
- 2 The Grove
- 3 Arboretum Walk
- 4 Play Scape
- 5 The Stage
- 6 The Grassland
- 7 The Gyre
- 8 Community Garden
- 9 Northeast Trailhead
- 10 The North Mall
- 11 Playground
- 12 Dog Park
- 13 The Highlands
- 14 The South Mall
- 15 Fountain Plaza
- 16 Lake Jeanette Terraces
- 17 Lake Jeanette
- 18 Duck Pond and Crane Cove
- 19 Southwest Trailhead
- 20 The Valley



Deer Run Master Plan

STATUS:

- Clubhouse roof tarped
- Structural Assessment of Roof
- Weed control in ponds

NEXT STEPS:

- Steering Committee meeting 11/29 @ 6PM
- Senior Staff meeting January 3
- BCC Work Session January 23



Florida Forever/Yarborough Ranch Application

STATUS:

- Application continues to work its way through the process. We have had positive feedback from the Florida Forever program.

NEXT STEPS:

1. **December 7, 2023 ARC Meeting** - Ranking process and final rankings will be done for the project and all other projects in this cycle at this meeting. Public testimony can/may be added in advance of the meeting or online.
2. **December 12, 2023 BCC Meeting** – Presentation/update will be given to the BCC for review and consideration.

Seminole Forever Requested Action November 14, 2023 BCC Meeting

1. Motion to approve the seven (7) nominations as written.

Acquisition and Restoration Council (ARC) Nominations By District:

Nominee	Commissioner	District	Term
David Bear	Bob Dallari	1	1 year
Beverly Evans	Jay Zembower	2	2 years
Tim Jackson	Lee Constantine	3	1 year
Dr. Jay Exum	Amy Lockhart	4	2 years
Gabbie Milch	Andria Herr	5	1 year

ARC Nominations for At-Large Positions (2):

At-Large Nominees	Organization / Qualifications	Term
Phyllis Hall	President – Seminole Audubon	2 years
Janette Schreiber	Treasurer - Friends of the Wekiva	1 year

Next Steps – Seminole Forever Program

1. November – January 2024

- a. Staff to develop orientation program for ARC

2. January 2024

- a. Hold initial ARC meeting
 - i. Provide orientation to ARC members
 - ii. Establish schedule of future ARC meetings

The following items are to be determined by ARC for future meetings:

- Establish and adopt acquisition criteria
- Create property evaluation report
- Announce launch of program and acquisition process
- Review applications for acquisition
- Develop 5-Year Acquisition Plan

Trails – “Fast-Track” Projects

STATUS:

- Staff has initiated PO's
- Penny sales tax signs deployed
- Projects include adding safety features and amenities to trails and trailheads, developing trail loops at Sylvan Lake Park and Sanlando Park, new signage for trails

NEXT STEPS:



Potential Penny Sales Tax - Trails Projects
Date: Aug 23, 2023

	Tier 1 Estimates	Tier 2 Estimates
9 Listed Trails Safety Projects		
S.R 46 & Rinehart Road at Cross Seminole Trail	\$153,478.00	\$175,660.00
Dixon Road at Seminole Wekiva Trail	\$135,672.00	\$334,240.00
Seminole Wekiva Trail South of Lake Mary Blvd./ Vista Verdi Cir.	\$26,340.00	\$126,140.00
Long Pond Road at Seminole Wekiva Trail	\$151,189.00	\$298,375.00
N. Lake Jessup Road at Cross Seminole Trail	\$79,084.00	\$126,341.00
Retail Entrance S. of Red Bug Lake Road at Cross Seminole Trail	\$36,682.00	\$135,027.00
Longwood Lake Mary/Ronald Reagan Blvd/RR at Cross Seminole Trail	\$194,374.00	\$349,014.00
Cross Seminole Trail Bridge Over SR 434	\$315,921.00	\$406,790.00
Tuscora Road at Cross Seminole Trail	\$31,386.00	\$44,097.00
Continuing Services Estimate - Kittleson	\$90,000.00	TBD
Central FL Bike Walk Services	\$45,000.00	\$0.00
Subtotal Listed Safety Projects	\$1,259,126.00	\$1,995,684.00
Pavement marking estimate		
CST Trail Crossings Total 68		
Common Crossing (39) @ \$7,517.90 ea.	\$293,198.10	
Major Crossing (29) @ \$43,577.64 ea.	\$1,263,751.56	
SWT Trail Crossings Total 41		
Common Crossing (23) @ \$7,517.90 ea.	\$172,911.70	
Major Crossing (18) @ \$43,577.64 ea.	\$784,397.52	
Flagler Trail South Total 16		
Common Crossing (7) @ \$7,517.90 ea.	\$52,625.30	
Major Crossing (9) @ \$43,577.64 ea.	\$392,198.76	
Flagler Trail Total 8		
Common Crossing (4) @ \$7,517.90 ea.	\$30,071.60	
Major Crossing (4) @ \$43,577.64 ea.	\$174,310.56	
Kewannee Trail Crossings Total 4		
Common Crossing (3) @ \$7,517.90 ea.	\$22,553.70	
Major Crossing (1) @ \$43,577.64 ea.	\$43,577.64	
Estimated Cost for Markings: Total 137 Crossings	\$3,229,596.44	
ADA Trailhead Improvements		
Snow Hill Trailhead	\$5,000.00	
Big Tree Trail Park	\$700.00	
Markham Trail Head	\$500.00	
Kewannee Trail Head	\$1,700.00	
San Sebastian Trail Head	\$1,500.00	
Subtotal ADA Trails projects	\$9,400.00	
Destination Trails Identified in the Trails Master Plan		
Sylvan Park Loop Trail	\$1,000,000.00	
Sanlando Loop Trail	\$500,000.00	
Subtotal Destination Trails	\$1,500,000.00	
New Trail Signs		
Way Finding Signage	\$93,000.00	
Safety Signage	\$50,000.00	
Subtotal Trail Signs	\$143,000.00	
Additional Needs		
Bike Grab Rails @ \$750.00 each 2 per crossing (30)	\$22,500.00	
Information Kiosks @ \$2,000 (10)	\$20,000.00	
Bike Repair Stations @ \$3300.00 (8)	\$26,400.00	
Subtotal Additional Trails Amenity Needs	\$68,900.00	
Total Program	\$6,210,022.44	\$1,995,684.00

Greenways and Natural Lands Update

- Midway Park Reopening
- Lake Dot Park Reopening on Nov 16th 10:00 am
- CDBG funding – Community Services is funding the replacement of two basketball Courts for Jamestown Park and Kewanee Park
- Public Works 2045 Transportation Mobility Plan – added all of the 2021 trails master plan projects to the plan



Midway Park Reopening

