

Topic: Chapter 220 – The Seminole County Purchasing Code

In accordance with Section 125.66(3)(c), Florida Statutes, and Section 2.2.D of the Seminole County Home Rule Charter, before the enactment of a proposed ordinance or resolution, the Board of County Commissioners shall prepare or cause to be prepared a business impact estimate in accordance with the statute and the Charter. The business impact estimate must be posted on the county's website no later than the date that the notice of proposed enactment is published, pursuant to paragraph (2)(a) of the statute, and must include all of the following:

Describe Project/Proposal, including the Public Purpose.

- Summary of proposed ordinance or resolution.
- Statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the county.

This item is for the repeal and replacement of Chapter 220 related to Purchasing. Seminole County has determined that certain updates, including re-titling, re-organizing, and re-numbering, the Seminole County Purchasing Code, are necessary for clarity, to increase efficiency, and for the ease of administration. The purpose of this Purchasing Ordinance is to provide for the fair and equitable treatment of all persons involved in public procurement by the County, for the efficient and effective use of public funds in procurement, and to provide safeguards for maintaining a procurement operation of quality and integrity.

Ordinances and resolutions are exempt from the completion of a Business and Economic Impact Statement form if the ordinance does not have an economic cost to the taxpayers of Seminole County. (Per, Seminole County Home Charter Section 2.2 D.)

The following types of ordinances are exempt from the Business and Economic Statement requirement under F.S. 125.66(3)(c). As such, if one or more boxes are checked below, Seminole County believes that a Business and Economic Impact Statement is not required by state law for the proposed ordinance referenced above.

Seminole County reserves the right to revise this Business and Economic Impact Statement following its initial posting and to discontinue providing this information for proposed ordinances believed to be exempt under state law.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant, or other financial assistance accepted by the local government;
- The ordinance is an emergency ordinance;
- The ordinance relates to procurement or
- The ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits;
 - b. Sections 190.005 and 190.046, regarding community development districts;
 - c. Section 553.73, relating to the Florida Building Code; or
 - d. Section 633.202, relating to the Florida Fire Prevention Code.

Describe the Direct Economic Impact of the Project/Proposal upon the Operation of the County.

- An estimation of the direct economic impact on the county's regulatory costs, including revenues from new charges or fees
- An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the county, including the following, if any:
 - o An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted.
 - o Identification of any new charge or fee on businesses subject to the proposed ordinance or for which businesses will be financially responsible.
 - o An estimate of the county's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

Not Applicable

Describe the Direct Economic Impact of the Project/Proposal.

- A good faith estimate of the number of businesses likely to be impacted by the ordinance.
- To the Property Owners/Tax Payers/Citizens who are Expected to be Affected
- To Non Profit Businesses

Not Applicable

Identify any potential Indirect Economic Impacts, Positive or Negative, which might occur as a Result of the Project Proposal/Adoption of the Ordinance or Resolution.

The Purchasing and Contracts Division has experienced a significant increase in the number of Purchase Orders generated, the number of P-Card transactions and the number of contract actions by as much as 17% over the last 5 years. There has also been a significant increase in the number of fixed assets that must be inventoried. The changes in the purchasing thresholds and the approval levels will improve efficiency and ease of administration by reducing the number of items that need to be bid or need Board or County Manager approval. This will have a positive impact on staff time allowing current staff to be able absorb increasing workloads.